

Proforma for Closure of MLP Projects

S. No.	Title	Details
1.	Project No.	
2.	Title of Project	
3.	Project Leader(s) Team Member(s)	
4.	Date of Start of Project	
5.	Date of closure of Project	
6.	Objectives of the Project	
7.	Whether all objectives achieved and if not reasons thereof	
8.	Project Budget Sanctioned	
9.	Expenditure incurred under various head	
10.	Detailed Report delineating the following: <ul style="list-style-type: none">• Objectives and scope of work• Description of project• Methodologies/procedures adopted at different stages• Results, Discussion and Conclusion, if any• Deliverables/outcome	To be submitted as Annexure with this proforma

Date of Submission:

Signature of Project Leader(s)